



Techies Guide to Getting Hired Webinar Series

Session 4: Tech Resume

Cisco Talent Bridge



Your Resume's Purpose



Important Tips for your Tech Resume

- 3 Key parts: Summary, Education, Work Experience
- Focus on accomplishments and quantify results
- Use a combination format to showcase skills
- Be purposeful with your job titles
- Be concise and to the point



What can you
leave off your
tech resume?

Mistakes to Avoid with Your Resume

- Making it too long
- Typos
- Having a “one-size-fits-all” resume
- Lacking details in your examples



What Cisco Recruiters have to say about resumes:

- *Include a career summary, give recruiters and hiring managers an immediate snapshot of your skills and experience*
- *Integrate keywords into your resume, this heightens the chances of showing up at the top of a search*
- *Highlight how your background directly fits the job you are applying to*
- *Sharp, clean formatting. Visually esthetic resumes catch your eye and make you want to take a closer look*



Talent Bridge for Networking Academy

